

# The Annual Quality Assurance Report (AQAR) of the IQAC

## Part – A

AQAR for the year

2015 - 2016

### I. Details of the Institution

1.1 Name of the Institution

MARUTHI COLLEGE OF EDUCATION

1.2 Address Line 1

Manivizhundan south

Address Line 2

Attur

City/Town

Salem

State

Tamilnadu

Pin Code

636121

Institution e-mail address

maruthi.coe@gmail.com

Contact Nos.

9843808106

Name of the Head of the Institution:

Dr.Y.Varaprasada Reddy

Tel. No. with STD Code:

04282- 230880

Mobile: **9843808106**

Name of the IQAC Co-ordinator: **Mr.M.SENTHILKUMAR**

Mobile: **9842598547**

IQAC e-mail address: **senthilkumarvishva@yahoo.com**

1.3 NAAC Track ID **TNCOTE15221**

1.4 NAAC Executive Committee No. & Date: **EC/65/A&A/03 dated 25/10/2013**

1.5 Website address: **www.maruthicollegeedu.org/naac**

Web-link of the AQAR: **--**

#### 1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	<b>B</b>	<b>2.68</b>	<b>2013</b>	<b>5 Years</b>
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY **15/10/2011**

1.8 AQAR for the year

**2015-2016**

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

**NAAC Accredited in 2012-2013. AQAR for 2013-2014 submitted on 28.11.2014.**

**AQAR for 2014-2015 submitted on 27.07.2015**

1.10 Institutional Status

University                      State       Central                      Deemed       Private

Affiliated College              Yes       No

Constituent College            Yes       No

Autonomous college of UGC    Yes       No

Regulatory Agency approved Institution    Yes       No

Type of Institution    Co-education       Men       Women

                                  Urban       Rural       Tribal

Financial Status              Grant-in-aid       UGC 2(f)       UGC 12B

                                  Grant-in-aid + Self Financing       Totally Self-financing

1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

**Tamil Nadu Teachers Education  
University, Chennai-600 005**

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

**NIL**

Autonomy by State/Central Govt. / University

--

University with Potential for Excellence

--

UGC-CPE

--

DST Star Scheme

--

UGC-CE

--

UGC-Special Assistance Programme

--

DST-FIST

--

UGC-Innovative PG programmes

--

Any other (*Specify*)

--

UGC-COP Programmes

--

## **2. IQAC Composition and Activities**

2.1 No. of Teachers	<input type="text" value="13"/>						
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>						
2.3 No. of students	<input type="text" value="02"/>						
2.4 No. of Management representatives	<input type="text" value="04"/>						
2.5 No. of Alumni	<input type="text" value="02"/>						
2.6 No. of any other stakeholder and Community representatives	<input type="text" value="02"/>						
2.7 No. of Employers/ Industrialists	<input type="text" value="01"/>						
2.8 No. of other External Experts	<input type="text" value="01"/>						
2.9 Total No. of members	<input type="text" value="19"/>						
2.10 No. of IQAC meetings held	<input type="text" value="3"/>						
2.11 No. of meetings with various stakeholders: No.	<input type="text" value="9"/>	Faculty	<input type="text" value="4"/>				
Non-Teaching Staff	<input type="text" value="2"/>	Students	<input type="text" value="2"/>	Alumni	<input type="text" value="1"/>	Others	<input type="text" value="--"/>
2.12 Has IQAC received any funding from UGC during the year?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>			
If yes, mention the amount	<input type="text" value="--"/>						

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/  **Workshops**/Symposia organized by the IQAC

Total Nos:  International  National  State  Institution Level

(ii) Themes

**SKILL OF EFFECTIVE TEACHING**

2.14 Significant Activities and contributions made by IQAC

**Upgraded Library by subscribing to National Journals and buying reference books.**

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
<p>1. To conduct <b>National level workshop</b> in the form of panel discussion on Skill of Effective Teaching.</p> <p>2. To conduct <b>Alumni Meet</b> and to get suggestions from the alumni regarding quality enhancement.</p> <p>3. To conduct <b>PTA meet</b> and to get feedback from the stakeholders.</p>	<p>Conducted successfully with <b>106 participants</b> on <b>07.05.2016</b></p> <p><b>Alumni meet</b> was convened on <b>08.05.2016</b> Suggestions were received in the form of oral presentation &amp; written feedback.</p> <p><b>PTA meeting</b> were conducted.</p> <p>Parents participated and suggestions were recorded.</p>

2.16 Whether the AQAR was placed in statutory body Yes  No

Management  Syndicate  Any other body

Provide the details of the action taken

**Extended a support for future infrastructure improvement of Labs (Language Lab and Psychology Lab).**

## Criterion – I

### I. Curricular Aspects

#### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	--	--	--
PG	--	--	--	--
<b>UG</b>	<b>01</b>	--	<b>01</b>	--
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	--	--	--	--
Others	--	--	--	--
<b>Total</b>	<b>01</b>	--	<b>01</b>	--

Interdisciplinary	--	--	--	--
Innovative	--	--	--	--

#### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
<b>Semester</b>	--
<b>Trimester</b>	--
<b>Annual</b>	<b>01</b>

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

**Syllabi Updated/Practice Teaching Assessment Revised by TNTEU**

1.5 Any new Department/Centre introduced during the year. If yes, give details.

-----

### Criterion – II

#### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
<b>13</b>	<b>13</b>	--	--	--

2.2 No. of permanent faculty with Ph.D.

---

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
08	-	-	-	-	-	-	-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

-	-	-
---	---	---

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
<b>Attended</b>	-	<b>01</b>	--
<b>Presented</b>	--	-	-
<b>Resource Persons</b>	-	-	-



2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. **Material prepared by teaching staff (soft copy-PPT) is shared with students.**
2. **Faculty members and students are encouraged to use other than teacher made aids such as ICT, e-learning, LCD, Internet, etc., in the teaching learning process.**

2.7 Total No. of actual teaching days during this academic year **200**

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) **Double Valuation**

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop -- -- --

2.10 Average percentage of attendance of students **95.50%**

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
<b>B.Ed</b>	<b>44</b>	--	--	--	--	--

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- a. **Teaching and Learning processes are enriched by attending Seminar/Conferences/Workshop.**
- b. **Expenses are met by the management.**

## Mr.M.Senthilkumar

S. No	Level / Type of Programme	Nature of Participation	Topic / Main Theme	Date of Programme	Venue
1	National Seminar	Participation	Recent Trends in Educational Research (RTET – 2016)	09.03.2016	Periyar University Salem

### 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	--
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	--
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	--
Others	--

### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
<b>Administrative Staff</b>	<b>04</b>	--	--	--
<b>Technical Staff</b>	<b>04</b>	--	--	--

### Criterion – III

#### 3. Research, Consultancy and Extension

##### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

----
------

##### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

##### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

##### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	--	--	--
Non-Peer Review Journals	--	--	--
e-Journals	--	--	--
Conference proceedings	--	--	--

##### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	--	--	--	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects <i>(other than compulsory by the University)</i>	--	--	--	--
Any other(Specify)	--	--	--	--
Total	0	0	0	0

--

3.7 No. of books published (i) With ISBN No.  Chapters in Edited Books

(ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences Organized by the Institution	Level	International	National	State	University	College
	Number	--	--	--	--	--
	Sponsoring agencies	--	--	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
--	--	--	--	--	--	--

3.18 No. of faculty from the Institution who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF       SRF       Project Fellows       Any other

3.21 No. of students Participated in NSS events:

University level       State level   
National level       International level

3.22 No. of students participated in NCC events:

University level       State level   
National level       International level

3.23 No. of Awards won in NSS:

University level       State level   
National level       International level

3.24 No. of Awards won in NCC:

University level       State level   
National level       International level

3.25 No. of Extension activities organized

University forum       College forum   
NCC       NSS       Any other

**1. HIV Awareness Programme**

**2. First Aid Programme**

3.26. Major Activities during the year in the sphere of extension activities and Institutional

Social Responsibility

**I. Citizen Ship Training**

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	<b>5.37 acres</b>	-	<b>Self-Financing</b>	<b>5-37</b>
Class rooms	<b>10</b>	-		<b>10</b>
Laboratories	<b>6</b>	-		<b>6</b>
Seminar Halls	<b>1</b>	-		<b>1</b>
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	-	-	-	-

#### 4.2 Computerization of administration and library

<b>Library Digitalised</b>
----------------------------

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	<b>7,533</b>	<b>7,07,883.00</b>	<b>75</b>	<b>6,575.00</b>	<b>7608</b>	<b>7,14,458.00</b>
Reference Books	<b>335</b>	<b>1,41,185.00</b>	--	--	--	<b>1,41,185.00</b>
e-Books	-	-	-	-	-	-
Journals	<b>29</b>	<b>52,668.00</b>	<b>1</b>	<b>4,575</b>	<b>30</b>	<b>57,243.00</b>
e-Journals	-	-	-	-	-	-
Digital Database	<b>1</b>	<b>60,000.00</b>	-	-	<b>1</b>	<b>60,000.00</b>
CD & Video	<b>50</b>	-	<b>13</b>	-	<b>63</b>	-
Others (specify)	-	-	-	-	-	-

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	<b>40</b>	<b>10</b>	<b>Yes Broadband</b>	-	-	<b>03</b>	-	<b>27</b>
Added	-	-	-	-	-	-	-	-
Total	<b>40</b>	<b>10</b>	-	-	-	<b>03</b>	-	<b>27</b>

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for Technology up gradation (Networking, e-Governance etc.)

<b>E-Governance</b>
---------------------

#### 4.6 Amount spent on maintenance in lakhs:

i) ICT	0.43 lakhs
ii) Campus Infrastructure and facilities	<b>1.33 lakhs</b>
iii) Equipments	<b>1 lakh</b>
iv) Others	--
<b>Total:</b>	<b>2.73 lakhs</b>



## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- \* Seminars and Workshops
- \* Career guidance

#### 5.2 Efforts made by the institution for tracking the progression

- (1) Feedback from the stakeholders
- (2) Periodical review meetings
- (3) Alumni meetings
- (4) Parent Teacher Association meetings

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
44	--	--	--

(b) No. of students outside the state

--

(c) No. of international students

--

No	%
10	10

Men

Women

No	%
34	34

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
--	30	02	68	1	100	--	26	01	17	--	44

Demand ratio --

Dropout % -- **Zero**

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

**Free coaching classes for competitive Exam in Education**

No. of students beneficiaries

07

5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT   
 IAS/IPS etc  State PSC  UPSC  Others

5.6 Details of student counselling and career guidance

**Separate student counselling centre with counsellors are available.**

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
<b>2</b>	<b>20</b>	<b>10</b>	<b>10</b>

5.8 Details of gender sensitization programmes

**Health Camp for all students - 1**  
**Health Camp for Women students - 2**  
**(Awareness creation regarding breast cancer, personal hygiene etc)**

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

(University did not conducted sports and games)

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

**Sports:** State/ University level  National level  International level

Cultural: State/ University level  National level  International

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	<b>05</b>	<b>29,000</b>
Financial support from government	<b>26</b>	<b>13,12,350</b>
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

- 1) Canteen facilities were provided to the students.**
- 2) Free transport facilities to students for practice teaching classes.**
- 3) Free classes to improve their personal skills.**

## Criterion – VI

### **6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

#### **Vision**

To become one of the best Higher Education as well as Research Institutions this could observe and make admirable citizens of the country and thereby make the entire human race which could live with peace and Prosperity on our Mother Earth.

#### **Mission**

##### **Statement -1**

By enriching the educational qualification and experience of the teaching faculty.

##### **Statement -2**

By enhancing the infrastructure in such a way to compete globally.

##### **Statement -3**

By enabling the student - teachers to develop finer qualities of human race and to establish a society with peaceful life.

6.2 Does the Institution has a management Information System

**No**

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

**This institution is affiliated to Tamil Nadu Teachers University and follows the curriculum given by the university however suggestions regarding syllabus and evaluations of students' skills are given at the event of principal meet.**

### 6.3.2 Teaching and Learning

- **Memory games using video clippings.**
- **Span of attention test using TV recordings.**
- **Using mobiles in Micro-Teaching classes for recording and taking photographs.**
- **Preparation of study materials and digital lesson plan using internet.**
- **Using library for latest developments in reading.**
- **Power point presentation by the students.**
- **Seminars and group discussions by the students.**

### 6.3.3 Examination and Evaluation

- **The Performance of the students is discussed with the tutors by the principal so as to ensure ‘objectivity’ in evaluation.**
- **The Transparency in evaluation is ensured by discussing the question papers as well as answer scripts of the students.**
- **Internal evaluation was done by Seminars, Assignments and Tests.**

### 6.3.4 Research and Development

- **Faculty members are allowed to attend conferences/Seminars/Workshops by on duty.**
- **Faculty members are allowed to undergo M.Phil/ Ph.D classes.**

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

---

### 6.3.6 Human Resource Management

- **An administrative officer is looking after the admission process. Various committees are formed on all matters of academic importance.**
- **Tutorial system is followed.**

### 6.3.7 Faculty and Staff recruitment

- **Only qualified candidates are appointed as per the norms of NCTE.**
- **Staff approval is obtained from the TNTEU for all the teachers.**

6.3.8 Industry Interaction / Collaboration

----
------

6.3.9 Admission of Students

**Admission process is followed as per the guidelines given by the regulations bodies. That provides scope for equality and transparency in admission and good results are given.**

6.4 Welfare schemes for

<b>Teaching</b>	<b>Regular Incentives, Cash incentive for paper presentation</b>
<b>Non teaching</b>	<b>Loan facility is available.</b>
<b>Students</b>	<b>1. Govt of India/ T.N scholarship for SC/ST students 2. Farmers scholarship 3. Fee concession to deserving students by the management</b>

6.5 Total corpus fund generated

**Rs.59, 82,408**

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	-	-	Yes	Chairman
Administrative	-	<b>Adi Dravidar Welfare Govt of Tamil Nadu</b>	Yes	Chairman

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes    Yes     No

For PG Programmes    Yes     No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

**NA**

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

**NA**

6.11 Activities and support from the Alumni Association

**Alumni meetings are conducted every year.**

**Counselling regarding teaching learning and job opportunities are given by Alumni.**

6.12 Activities and support from the Parent – Teacher Association

**Periodical meeting are conducted and feedback given by the parents is helpful in managing the students.**

6.13 Development programmes for support staff

- **Duty leave is given**
- **Annual increments are given.**
- **Free uniforms to all support staff.**
- **Free school education to the wards of the support staff in our sister institution.**

6.14 Initiatives taken by the institution to make the campus eco-friendly

**Number of saplings was planted to keep the campus green.**

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

**Students are allowed to follow their innovations in teaching.**

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning of the year

**Does not arise**

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- 1. Teaching Communication Skill**
- 2. Tutorial System**

*\*Provide the details in annexure (annexure need to be numbered as i, ii, iii)*

7.4 Contribution to environmental awareness / protection

**Eco-Friendly campus.**

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

**The institution desires to provide quality education in the field of Teaching and make the students better teachers. The college is interested in admitting women students.**

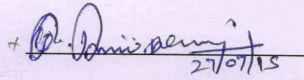


8. Plans of Institution for Next Year

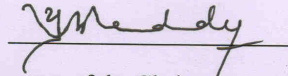
1. To take steps for getting permanent affiliation from Tamilnadu Teachers Education University, Chennai.
2. To prepare study materials based on the courses meant for two year B.Ed programme.
3. Steps are being taken to introduce M.Ed programme.

Name: Mr.M.Sentilkumar

Name: Dr.Y.Varaprasada Reddy

  
27/07/15

Signature of the Coordinator, IQAC



Signature of the Chairperson, IQAC